



Intercultural

Montessori Language School

School Nurse

About Our School

[Intercultural Montessori](#) is a dual language Montessori school for students age 2 through the 8th grade. Our unique program combines dual language education with the Montessori approach. We develop global citizens ready to succeed in the multicultural, multilingual world of the future. With two locations (Oak Park and Chicago's West Loop), our school is a diverse international community and a wonderful place to work!

Job Description

The school nurse works to advance the well-being of students. Through the use of ethical and evidence-based practices, the school nurse facilitates positive student responses to normal development; promotes health and safety; intervenes with actual and potential health problems; provides case management services; and collaborates with others.

Qualifications:

- Associates degree required, or Bachelor's preferred from an accredited nursing program
- Active, unrestricted Professional Registered Nurse (RN) license in the state of Illinois
- Current BLS for Healthcare Workers certification, including AED training
- Certified School Nurse (Type 73 Certification) preferred
- Minimum 2 years of pediatric nursing experience required
- Full proficiency (verbal and written) in English
- Must be patient, flexible and have a positive attitude in working with children
- Ability to communicate with parents, students, and staff effectively
- Proficiency in Microsoft Office, Google Suite, and email programs
- Job responsibilities may require employee to lift up to 35 pounds as well as stand, walk, sit, bend, kneel, crouch, etc.
- Ability to maintain highly confidential information
- Excellent record keeping and time management skills



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Duties & Responsibilities:

- Provides direct care to students and staff for injuries and illness as well as case management for students with special health care needs
- Develops plans for student care based on assessment, interventions, and identification of outcomes and the evaluation of care
- Assists in the development of policies and/or procedures for responding to emergencies/disasters
- Continually assesses the school environment to prevent injury and ensure safety, including bullying
- Maintains confidentiality when communicating and/or documenting student health information
- Ensures compliance with requirements for immunization as well as health, dental, and vision exams
- Oversees medication administration, health care procedures, and the development of healthcare plans
- Makes plans related to the delegation of healthcare tasks to unlicensed personnel as directed by state laws and professional practice guidance
- Oversees infection control measures, including appropriate exclusion for infectious illnesses, and reporting communicable diseases as required by law
- Provides health-related education to students and staff in group settings
- Consults with other school professionals, such as food service personnel, physical education teachers, coaches, and counselors
- If needed, serves as the health expert on Individual Education Plan (IEP) and 504 teams
- Consistently supports and enforces school policies and regulations
- Understands and promotes the school's Mission and Values at all times

Supervision: Office Manger

Schedule: Monday to Friday, 20 hours per week

Compensation: Based on education and experience